

CAO/Mayor: _____ \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

SUMMARY SHEET

I. Description of Item

Resolution approves the forms to be used under the various sections of the recent Ethics Ordinance.

II. Source and Amount of Funds

<u>A. Amount Expended</u>	<u>Budget Line Item</u>
N/A	
<u>B. All Costs</u>	
N/A	
<u>C. Additional or Subsequent Obligations or Expenses of Shelby County</u>	
N/A	

III. Contract Items

N/A

IV. Additional Relevant Information

The Ethics Ordinance provides for seven new forms:

1. Ethics Ordinance Section 3, Disclosure of conflicts of interest (already approved in the Ethics Ordinance);
2. Section 4, Disclosure of financial interests;
3. Section 5, Sworn Complaint;
3. Section 6, Disclosure of gifts;
4. Section 7(c), Certification by Ethics Officer that training is complete;
5. Section 9, Disclosure of gifts re contracts, land use, and grants, “prior to award”;
6. Section 10, Lobbyist registration form;
7. Section 10, Lobbyist campaign contributions form.

Currently, the Ethics Ordinance provides that all such completed forms submitted shall be placed on the Shelby County website.

Item # _____

Prepared by: Robert B. Rolwing

Commissioner RITZ

Approved by: _____

**RESOLUTION APPROVING FORMS
FOR THE SHELBY COUNTY ETHICS COMMISSION**

WHEREAS, This Board of County Commissioners approved an Ordinance Adopting a Code of Ethics on June 25, 2007, in compliance with state law; and,

WHEREAS, That ordinance calls for the creation of seven specific new forms, not mandated under state law; and,

WHEREAS, On July 23, 2007, this Board of County Commissioners approved a Resolution calling for the creation and review of the forms to be used, and for their approval by this Board prior to their use;

NOW, THEREFORE, BE IT RESOLVED, By the Shelby County Board of Commissioners, that the seven forms attached to this Resolution are approved for use and shall be used by the Shelby County Ethics Commission:

1. (Ethics Ordinance Section 3, Conflict of Interest Disclosure Statement Form, has already been approved as an appendix to the June 25, 2007, Ethics Ordinance);
2. Section 4, Statement of Disclosure of Interests;
3. Section 7(e)
4. Section 6, Prohibited Source Gift Disclosure;
5. Section 7(c), Certificate of Annual Training by Ethics Officer;
6. Section 9, Gratuity Disclosure, re contracts, land use, and grants, "prior to award";
7. Section 10, Lobbyist Registration;
8. Section 10, Annual Lobbying Expenditure Report for Lobbyists.

BE IT FURTHER RESOLVED, That the use of the forms shall begin thirty days after passage of this Resolution.

BE IT FURTHER RESOLVED, That the forms shall be placed on the Shelby County Internet website for easy access and in such a manner that they may be filled out on-line, and that the Shelby County Department of Information Technology may make such minor modifications or additions to the forms as are necessary to achieve that end.

BE IT FURTHER RESOLVED, That the various sections of this Resolution are severable, and that any portion declared unlawful shall not affect the remaining portions.

BE IT FURTHER RESOLVED, That this Resolution shall become effective according to law.

A C WHARTON, JR., County Mayor

Date: _____

ATTEST:

ADOPTED: _____